



Position title: Junior Researcher
Organisation: Mo Ibrahim Foundation
Location: London, Marylebone
Reporting to: Research Department managers
Hours: Full time
Start date: As soon as possible
Application deadline: 23:59 Sunday, 24 February 2018
Salary: £26,000-£28,000 depending on experience

Job summary

Working as part of a small research team, the Junior Researcher contributes to the production and delivery of two of the main initiatives of the Mo Ibrahim Foundation: the Ibrahim Index of African Governance (IIAG) and the Ibrahim Forum Report, as well as other ad-hoc research work such as writing briefings, blogs and other research pieces.

Specific responsibilities

The successful candidate will assist the Foundation's research team in its core work, contributing to all research but specifically in the production and refinement of the IIAG and the Foundation's annual Forum report (a research publication supporting discussions at the Foundation's annual Forum, focusing on a different governance topic every year). Day-to-day tasks include participating in desk-based research of governance topics, conducting qualitative and quantitative analysis, supporting the team's researcher, analysts and senior managers in production of research publications and pieces, and creation of data analysis tools. Research team staff also support all Foundation related events and activities, and Board members when required. The ideal candidate will be passionate about governance, data driven research and Africa, with some experience conducting research and analysis on development issues.

Responsibilities include but are not limited to:

- desk-based research involving data collection and the synthesis of information from relevant sources for research publications
- contribute to developing the Foundation's research work around key governance issues of relevance to Africa
- data collection, checking, and calculation of the IIAG
- analysis of IIAG findings, at country and thematic level
- contribute to identifying new data sources for the IIAG
- tracking media, reports and events related to African governance, as well as initiatives to strengthen data capacity on the continent
- supporting the dissemination of research publications, including assisting the Foundation at external and hosted events



- provide general assistance to the research team, including preparing presentations, writing briefings and editing and checking documents
- providing administrative and logistical support where necessary.

Experience and qualifications

The ideal candidate should have:

- postgraduate degree in a relevant subject
- knowledge of the international development sector, ideally with a focus on African development and governance/public policies. Experience in the thematic areas of participation, rights, democracy, gender, environment, health, education and/or welfare will be advantageous.
- 1-2 years' work experience, including at internship level, in a similar position. Candidates without work experience should not be deterred from applying if they are able to demonstrate their ability to learn quickly, and their inclination for research, analysis and attention to detail.
- desire to carry out and learn statistical methods/analysis and index calculation
- some experience in conducting analysis and writing and editing research reports for publication
- some experience in presenting research findings to diverse audiences.

Person specification

- Good written and verbal communication skills
- highly numerate, comfortable with managing and interpreting numerical data
- experience or background in qualitative and/or quantitative research methods/design is advantageous
- intermediate/advanced level of Microsoft Excel and other MS Office programmes (Word, Outlook, PowerPoint)
- knowledge of statistical packages such as Stata or R is advantageous.
- excellent attention to detail and proofreading skills
- highly organised, with the ability to work to deadlines under pressure
- willingness to learn and ability to pick up new concepts and skills quickly
- strong interpersonal skills including the ability to be diplomatic and deal with high-level stakeholders and officials tactfully and effectively, in a multi-cultural environment



- the ability to join and contribute to the work of a small team
- fluency in English is essential. Knowledge of French, Arabic or Portuguese is advantageous.

Please note that flexible working hours and international travel may be required for this position.

More information on the IIAG and Ibrahim Forum can be found at:

<http://mo.ibrahim.foundation>

Application procedure

Candidates should apply stating their current salary by sending a single page cover letter outlining your interest in the role, along with a CV, to

applications@moibrahimfoundation.org.

- Please put your name and "Junior Researcher application" as the subject line of your message. Please note that only shortlisted candidates will be contacted.
- **Candidates should have the right to work in the UK.**